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Council Working Group –TEMPORARY DOCUMENT 1

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Title: Background information and establishment of the CWG for
Capacity Building Center

Background Document

1. In the previous WTU's Council Meeting held in October 2014, the necessity of further capacity building activities was taken up for discussion and all the members of council again renewed its importance in order to achieve further development of ICT in the developing countries, and to accelerate their positive participation for the purpose of simultaneous development in the world.
2. In the Meeting, the Council members reached a unanimous agreement to study on the establishment of Capacity Building Centres (CBCs) as subordinate offices of WTU, and for that purpose, it was agreed to hold a Council Working Group (CWG) meeting in which the principal requirements for establishment should further be discussed among the Council members.
3. In line with the agreement made in the Council Meeting, WTU General Secretary Office prepared this background document which provides the summary of agreed and discussed matters to the CWG members for their reference.
4. The Council reached a common consensus that the CBCs were to be established in order to promote the knowledge sharing as well as the human resource development in the field of telecommunications/ICT of the developing countries.
5. It was agreed that the CWG meeting will be held in Tokyo on Friday, 20th of February, 2015.
6. The Council instructed CWG to create a consensus as well as feedback on the discussions in regard to the following issues;
 - 1) Location of CBCs
 - 2) Structure of CBC Organization (Committee for CB Centre Operation)
 - 3) Subject of Training Programme executed in CBCs
 - 4) Cost Allocation
7. Since there was a common understanding that the establishment and operation of CBCs would not be realized without the substantial contribution in various aspects, such as financial support, human support or support of things, the Council formally requested all the members to propose any kind of contributions during the forthcoming CWG meeting.

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8. As for the locations of CBCs, many of positive reactions were indicated in the Council Meeting, among which many countries showed strong interests to station a CBC in their territory. In this regard, the Council instructed CWG to create a basic stance for the selection of locations.
9. It was noted that, in consideration of the current state regarding WTU's financial and human resource allocation, CBCs up to two locations would be feasible, and that CBCs above three locations could be an option in case that there should be considerable reasons as well as the additional financial and human resource support.
10. In regard to the promoting organization structure of CBCs, it was reached a preliminary consensus that the Committee for CBC's Operation should be established. There was a discussion on the way to create the new Committee. Since the Council could not reach a consensus, the Council instructed CWG to consider whether the Committee should be established in one place to control all the related CBCs, or the Committees should be set up separately at every CBC.
11. Also, the Council instructed CWG to study on how the Committee should have key positions in its management team, such as Head, Deputy Head and Secretary General of the Committee. In this regard, CWG was also asked to consider the possibility of additional posts up to two if there were acceptable rationales and financial supports for that specific intention.
12. In the Council meeting, many of developed countries pointed out the necessity of private sector participation. On the contrary, it was noted that some of the developing countries stated their opinions to avoid too much influences by specific private companies on this project. Chairperson took note that the positive participation of private sector would have an apparent merit in accessing to the latest technology and know-how as well as in obtaining financial support for the CBC operation.
13. In regard to the subject of training programmes to be executed by CBCs, each region indicated their interests as shown in the following diagram:

Region	Program Theme 1	Program Theme 2
Asia	Disaster Management	e-Agriculture
Africa	e-Agriculture	e-Health
Arab	e-Health	Smart City
Europe	Smart City	e-Education
Americas	e-Education	Disaster Management

14. It was indicated by the General Secretariat Office that, in consideration of the current state regarding WTU's financial and human resource allocation, a CBC could take up subjects of training programmes up to two at the same time. Through the discussions at the Council, there was a suggestion that some practical solution, such as the coordination between the Centres, or any other means should be taken into consideration if more than three subjects should simultaneously be executed by a CBC.
On the other hand, the Council suggested that, if some of the proposed subjects were not adopted, the CWG should clarify how those subjects would be treated afterwards.
15. The Council instructed CWG to clarify the basic stance of the cost allocation among the stakeholders regarding the following matters:
 - 1) Cost of Construction < Basically WTU will pay 50%>
 - 2) Cost of Operation < Personnel Expenses, Facilities, etc>
 - 3) Cost of Dispatch < Dispatch of Experts, Dispatch of Trainee, Receiving of Trainee>